



National Training Institute

July 27 - August 2
2024

Trade Show Packet



INFORMATION

<https://nti.electricaltrainingevents.org/>

REGISTRATION

<https://electricaltrainingevents.org/>



Eastern Michigan University



Washtenaw Community College



Destination Ann Arbor





George Gervin GameAbove (G3) Center
799 North Hewitt Road
Ypsilanti, MI 48197

FRIDAY, 7/26

8:00 am - 5:00 pm Trade Show Setup and Exhibitor Check In
11:00 am - 4:30 pm Exhibitor Lounge with refreshments

SATURDAY 7/27

8:00 am - 8:30 am LATE Exhibitor Check in and Setup
8:00 am - 4:30 pm Exhibitor Lounge with refreshments
8:45 am - 9:00 am Traditional Ribbon Cutting Ceremony at Entrance
9:00 am - 5:00 pm Trade Show Floor Open
11:30 am - 1:30 pm Lunch for Exhibitors in Lounge
5:00 pm - Trade Show Floor Closes

SUNDAY 7/28

7:30 am - 11:30 am Exhibitor Lounge with refreshments
8:30 am - 12:00 pm Trade Show Floor Open
12:00 pm - Trade Show Floor Closes
12:01 pm - 4:00 pm Trade Show Ends / Clean Up Begins
4:00 pm - All booths on north arena floor must be dismantled
4:00 pm - 7:00 pm No dismantled of booths or activity on arena floor
5:30 pm Group Photo at George Gervin GameAbove Center (G3)
5:45 pm Opening Ceremony at George Gervin GameAbove Center (G3)

Denise Jenkins

Assistant Director of NTI

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Booth Package

8' high blue, gold, white pipe and drape
3' high blue or white division rails
Blue carpet
5 amp electric circuit
1 - 7" x 44" one-line identification sign
1 - 72" x 24" table skirted in white
2 - Folding chairs
1 - Wastebasket
Cleaning of booth Friday and Saturday evenings
Vendor lounge with refreshments Fri-Sun
Buffet lunch on Saturday
Opening Ceremony Sunday night
Welcome Reception Sunday night



Move-in Information

Upon arrival at the G3 Center, please check in at the Training Partner Registration in the Atrium to receive additional information BEFORE YOU BEGIN YOUR SETUP. Friday is designated for set-up and Saturday morning is ONLY for last minute details. A representative will be located at the unloading area to point you where you need to go. Should you need help with unloading and moving your material to your booth, YOU WILL BE CHARGED ACCORDLY by ACES. See ACES at the loading dock for flatbed usage. A service kit will be sent out to you in the next couple of months. It will also be available on line for download.

Move-out Information

Please do not begin teardown until 12:01 pm on Sunday. All booths MUST be dismantled by 4:00 pm if your booth location is located on the concourse level and on the north section of the arena floor. All booth dismantle and floor activity will be stopped from 4:00 pm - 7:00 pm on Sunday. This is in preparation of Opening Ceremonies. Make sure all freight paperwork is complete and given to ACES before you depart. If you prefer to use your own carrier, YOU MUST call them and make your own arrangements for pick-up. Be sure the carrier can pick up on Sunday, July 28th by 3:00 pm. Drivers for other carriers must check-in with the ACES Service Desk when they arrive on site. Any freight remaining on Sunday at 3:00 pm, other than ABF, will be reassigned to ABF for outbound shipping.

Parking

There is plenty of parking at the G3 Center.





Freight

ABF is the preferred freight company of the NTI Trade Show. Advance warehouse begins on 7/5, 8:00am-2:30pm, M-F. Last day to receive advance warehouse is 7/18. Should a shipment be received prior to 8am on 7/5 there will be a \$75 charge CWT. Any carrier shipment that arrives at show site will be billed at \$165 per WCT Minimum \$495.00. Shipments 100lbs or less will be billed at the small package rate. Shipments of any kind will not be received at the show site facility prior to 9am on 7/23. Please refer to Trade Show Exhibitor Kit for complete information.



Drayage

All Convention and Expo Services
6041 Tazewell Pike, Knoxville, TN 37918
865-687-5624 / 865-200-8689 FAX

Mike Julian - mike@allconventionexpo.com

Housing

We strongly encourage all training partners to utilize the properties we have established room blocks with to receive the best rate. Just ask for the NTI rate. You may visit our [website](#) for a complete list of hotels. There will be no transportation offered for NTI participants this year.

Transportation

There are several ground transportation companies that run from the Detroit Metro Wayne County Airport (DTW) to downtown Ann Arbor. Please go to our [website](#) for a complete list of companies. The trip from DTW to the trade show site is a short 25 minute commute on I-94 West to Exit 181A. Google map link <https://maps.app.goo.gl/RwYpYFYwCpC9qtfs8>.

We invite you to attend

Sunday, 7/28

- 1:00 pm C Group Opening Session, Eastern Michigan University
- 5:45 pm Opening Ceremony, G3 Center
- 7:00 pm Welcome Reception, G3 Center, south lot

Thursday, 8/1

- 6:00 pm Graduation, Michigan Theatre



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