

2024 National Training Institute “TD Development Group” Agenda

SATURDAY, JULY 27, 2024

8:30 AM – 5:00 PM	Registration – Eastern Michigan Univ. George Gervin GameAbove Center (formerly the Convocation Center) 799 N Hewitt Road, Ypsilanti, MI 48197
9:00 AM – 5:00 PM	Trade Show – Eastern Michigan Univ. George Gervin GameAbove Center
NOTE: There will be no buses. Please consider driving, there is plenty of parking.	

SUNDAY, JULY 28, 2024

7:00 – 7:45 AM	Prayer/Worship Service – Eastern Michigan Univ.-George Gervin GameAbove Center, Auxiliary Gym
8:00 AM – Noon	Registration – Eastern Michigan Univ. George Gervin GameAbove Center
8:30 AM - Noon	Trade Show – Eastern Michigan Univ. George Gervin GameAbove Center
10:00 AM – Noon	TD Development Group Meeting – EMU, Student Center Ballroom, 2 nd Floor - Tina Williams
	This opening session serves as the inaugural event designed to introduce the mission, values, and objectives of this group. This session aims to provide a comprehensive overview of the director’s role, expectations, and the exciting journey that lies ahead.
11:30 AM – 1:00 PM	New TD Group Lunch – Eastern Michigan University – Student Center, 2 nd Floor
1:00 PM – 4:30 PM	Late Registration – Eastern Michigan Univ. – Student Center, 2 nd Floor
1:00 – 2:45 PM	C/SC/TD Group Opening Session – EMU – Student Center Ballroom, 2 nd Floor
	Welcome and Opening Remarks – Todd Stafford
	State of the Industry – Todd Stafford
	This session will cover questions heard from the industry and information sharing on what is coming.
2:45 – 3:00 PM	Refreshment Break
3:00 – 5:00 PM	Mental Health Awareness in Our Industry – Facilitated by Cindy Sanderfur
	The statistics are sobering: *Construction workers have one of the highest rates of suicide across all industries; *The construction industry has historically struggled with issues related to substance abuse, including alcohol and drug misuse; *The nature of construction work can contribute to stress among workers; *Studies have shown that construction workers experience higher rates of depression and anxiety. These statistics emphasize the urgency of addressing mental health within the construction industry and implementing measures to support well-being, including promoting a culture of openness and support. Join our panel as we explore actionable strategies for making meaningful improvements.
	Empowering Apprenticeship: Key Tools, Resources and Latest Updates - Greg Greiner
	The <i>electrical training ALLIANCE</i> is dedicated to developing and providing essential tools and solutions for AJATC/JATCs, local unions, and contractors, with a focus on comprehensive training support. Recognizing that effective training extends beyond the immediate instruction, our approach encompasses selecting the right candidates, teaching pertinent skills, and timing the training optimally-all tailored to enhance local union growth, retention, and opportunities. This presentation will highlight where to find and obtain these resources to support your efforts.
5:30 PM	Group Photograph – Eastern Michigan Univ. George Gervin GameAbove Center

5:45 PM	Opening of the 2024 National Training Institute – EMU George Gervin GameAbove Center
	Dining for Dollars Voucher Program: Any participant (and family member) attending the Opening will receive a voucher worth \$25.00 for use at any participating local restaurant Monday through Thursday evening during NTI. You must be in attendance and seated in the arena to receive the voucher. Participating restaurants are listed on the App or in the Event Guide.
Immediately Following:	Welcome Reception – EMU, George Gervin GameAbove Center South Parking Lot (Tent) Reception is a relaxed, informal atmosphere.
<i>REMEMBER: There is no “standing” in any classrooms, if there are no seats, please attend another session.</i>	
MONDAY, JULY 29, 2024	
7:30 – 8:45 AM	GENERAL SESSION – Washtenaw Community College (WCC), Crane Liberal Arts (LA) Room 240
	Trust & Plan Document Walkthrough – James V. Cole, II
	Basics of plan governance documents: Trust and Standards
8:45 – 9:00 AM	Refreshment Break
9:00 – 10:15 AM	GENERAL SESSION – Washtenaw Community College (WCC), ML Towsley Auditorium
With C Group	ERISA 101 – James V. Cole, II
	This session will cover important information for Committee Members and Training Directors on the do’s and don’t’s of running an ERISA Trust program.
10:15 – 10:30 AM	Break
10:30 – 11:45 AM	GENERAL SESSION – Washtenaw Community College (WCC), ML Towsley Auditorium
With C Group	Lines of Separation between the JATC/AJATC and the Union – Lucas Aubrey
	In this session, we will discuss (1) the legal need for separation between the AJATC/JATC and the local union; (2) problems with AJATC/JATC involvement in matters of the apprentices' union membership and dues payment; and (3) best practices to promote confidentiality, including tips for taking, maintaining, and distributing committee meeting minutes.
11:45 AM – 12:45 PM	New TD Group Discussion Lunch – WCC, ML, Room 121
12:45 – 2:00 PM	GENERAL SESSION – Washtenaw Community Center (WCC), LA Room 240
	Insurance 101 – Nick Giovenco
	Education on insurance for AJATC/JATCs.
2:00 – 2:15 PM	Refreshment Break
2:15 – 3:30 PM	GENERAL SESSION – WCC ML, Towsley Auditorium
With C Group	Selection Procedures – Robert L. Duston
	This session will review selection procedures and alternatives.
3:30 – 3:45 PM	Break
3:45 – 5:00 PM	GENERAL SESSION – WCC, ML, Towsley Auditorium
With C Group	Discipline and Termination of Apprentices – Robert L. Duston
	This session will cover the discipline and termination of apprentices
5:00 – 6:30 PM	Training Director/Assistant Training Director Reception – ML, Towsley Auditorium Atrium
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TUESDAY, JULY 30, 2024	
7:30 – 8:45 AM	GENERAL SESSION – Washtenaw Community Center (WCC), ML Towsley Auditorium
	New Boilerplate Standards – Robert L. Duston
With C Group	This session will review the new Boilerplate Standards.

8:45 – 9:00 AM	Refreshment Break
9:00 – 10:15 AM	<i>GENERAL SESSION – WCC, LA, Room 240</i>
	Investigations – Including Harassment – Robert L. Duston
	This session will cover how to investigate issues that a Training Director may encounter, including harassment.
10:15 – 10:30 AM	Break
10:30 – 11:45 AM	<i>GENERAL SESSION – WCC, LA, Room 240</i>
	Stress Less, Achieve More: Balancing Career and Well-being – Dr. Charles Sanderfur
	Over the last year, 74% of individuals have reported feeling stress to the extent that they felt overwhelmed and unable to manage it. This kind of stress significantly raises the risk of illness and depression and increases suicide rates. Careers are supposed to improve our personal and family health, not compromise them. Imagine managing your career while embracing self-care and well-being. You can equip yourself with simple, motivational tools that reduce anxiety and enhance well-being. You have the ability to transform your life and make your health a priority!
11:45 AM – 12:45 PM	New TD Group Discussion Lunch – WCC, ML, Room 121
12:45 – 2:00 PM	<i>GENERAL SESSION – WCC, LA, Room 240</i>
	Curriculum and Selecting Instructors – Danny Van Sickle and Greg Greiner
2:00 – 2:15 PM	Refreshment Break
2:15 – 3:30 PM	<i>GENERAL SESSION – WCC, ML, Towsley Auditorium</i>
With C Group	Nuts and Bolts of AJATC/JATC Governing Documents – Lucas Aubrey
	This session will discuss the importance of understanding AJATC/JATC governing documents including (1) the apprenticeship provisions in the collective bargaining agreement and Areawide Training Agreements; (2) the trust agreement; (3) the Standards; and, (4) the program's policies and procedures. The session will highlight problems that can occur when a program does not follow its governing documents, and it will include recommendations for avoiding these problems.
3:30 – 3:45 PM	Classroom Change
3:45 – 5:00 PM	<i>GENERAL SESSION – WCC, LA, Room 240</i>
	The Art of Apprenticeship: Mastering Compliance, Operations, and Education – Tina Williams
	A review of apprenticeship processes for new training directors and/or staff.
6:00 – 9:00 PM	Training Partner Evening Presentations – WCC, Various Locations

WEDNESDAY, JULY 31, 2024

7:30 AM SHARP!	NTI's Annual A.J. Pearson Charity Golf Event – Stonebridge Golf Club (Proceeds to Tunnel to Towers Foundation) https://electricaltrainingevents.org/event/640/info
1:30 PM	NTI's Annual A.J. Pearson Charity Golf Event – Stonebridge Golf Club – PM (Proceeds to Tunnel to Towers Foundation) https://electricaltrainingevents.org/event/640/info
2:00 PM Start	Sporting Clay Shoot – Island Lake Shooting Range (12:00-1:30 pm Registration/Lunch) https://electricaltrainingevents.org/event/641/info
6:00 – 10:00 PM	<i>Destination Ann Arbor invites you to Main Street for a Block Party Celebrating the 2024 NTI</i>

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THURSDAY, AUGUST 1, 2024

7:30 – 8:45 AM	<i>GENERAL SESSION</i> – WCC, LA, Room 240 Intermediate Excel – Stephen Boyd
	This session will focus on intermediate skills for Excel users including advanced copy and paste; formulas; data validation and protection; creating look-up fields; working with formatted tables; mail merge; and email merge. Note: This is not an Excel basic session.
8:45 – 9:05 AM	Refreshment Break
9:05 – 10:20 AM	<i>GENERAL SESSION</i> – WCC, LA, Room 240 From Tension to Understanding: Innovative Strategies in Dispute Resolution – Richard Barnes
	A look at how dispute resolution can serve not just to end conflict, but to restore relationships and build stronger foundations moving forward.
10:20 – 10:40 AM	Break
10:40 – 11:55 AM	<i>GENERAL SESSION</i> – WCC, LA, Room 240 etA Bookstore and CLCS Simplified – Jim Stover, William Orick. and Steve Strickland
	The goal of the presentation is to provide Training Directors, new and old, with the tools necessary to leverage the power of the CLCS to streamline the ordering process in the Bookstore and enrollment in the TMS.
11:55 AM – 1:15 PM	New TD Group Discussion Lunch – WCC, ML, Room 121
1:15 – 2:30 PM	<i>GENERAL SESSION</i> – WCC, ML, Towsley Auditorium With C Group Budgeting and Accounting Basics – Mark Cerulla
	An overview of the accounting fundamentals for a non-profit, including the basics of reading financial statements and preparing a budget. Also discussed are some important accounting policies and procedures that are important for non-profits.
2:30 – 2:50 PM	Refreshment Break
2:50 – 4:05 PM	<i>GENERAL SESSION</i> – WCC, LA, Room 240 Welcome to Your New Professional Environment: Let’s Set the Tone for Our Behavior and Communication – John Salyer and Cindy Sanderfur
	We want to help you navigate and excel in your new environment by laying the groundwork for a positive and productive workplace culture. We will explore the importance of tone in shaping workplace dynamics and how our words, actions, and attitudes contribute to the overall atmosphere and influence the way we interact with those around us. This session will allow members of the TD Development Group to reflect on the week and discuss how to take all of that they've learned home to their program.
4:05 – 5:45 PM	Prepare to attend the Graduation Ceremonies and Properly Honor This Year’s Graduating Class. All Industry Officers and Leaders Will Be In Attendance.
6:00 PM	Graduation Ceremonies – Michigan Theater (Liberty Street)

FRIDAY, AUGUST 2, 2024

	<i>GENERAL SESSION</i> – WCC, Morris Lawrence Building, Towsley Auditorium
7:30 – 8:45 AM	Program Spotlight Awards – facilitated by Greg Greiner
With C Group	This session will review all of the entries in this award program.
8:45 – 9:05 AM	Refreshment Break
9:05 – 10:20 AM	The TMS & LMS: The Easy Button for Admins – Jim Stover and Paul Costello
With C Group	This presentation will provide simple take-home best practices for getting any person new or experienced with the necessary tools for using the etA and PTSI systems for delivering and monitoring training.

10:20 – 10:40 AM	Break
10:40 – 11:55 AM	etA Staff Roundtable – Greg Greiner, Facilitator
With C Group	This session will be a time for attendees to learn about the etA staff.
11:55 AM – 1:00 PM	New TD Group Discussion Lunch – <i>WCC, ML, Room TBD</i>
With C/SC Group	<i>WCC, ML, Towsley Auditorium</i>
1:00 – 2:15 PM	Roundtable with <i>electrical training ALLIANCE</i> Executive Director – Todd Stafford
With C Group	Todd Stafford will review the week and answer any questions that attendees may have.
2:15 – 2:30 PM	Refreshment Break
2:30 – 3:00 PM	TD, C/SC Group Wrap-Up – Todd Stafford